

ERIE COUNTY COMMISSIONERS

REGULAR SESSION

WEDNESDAY, JULY 3, 2024

ALL PRESENT

President Shenigo called the meeting to order at 9:30 a.m. at the Services Center first floor Conference Room 118 and opened with the Pledge of Allegiance.

On motion of Mr. Shoffner and second of Mr. Old, Board **approves the June 20, 2024 Erie County Commission Meeting Minutes**; Roll Call: All Aye

County Administrator Hank Solowiej re Various Issues.

Erie Community Investment Grant Program - County Administrator Hank Solowiej noted that the deadline for the \$500,000 Erie County Community Investment Grant Program has passed. Hank distributed the list of potential projects to the Commissioners. The project requests totaled \$698,000. The committee will be meeting on July 17th to review and score the projects.

Local Preference - Hank mentioned that Assistant Prosecutor Jason Hinners was present to brief the Commissioners regarding the question they had asked about the local preference goal when bidding out projects.

Mr. Hinners stated that, according to the Ohio Revised Code, the Commissioners do not have authority to list in the bid specifications that a contractor is required to employ a certain number of individuals to reside in Erie County, nor can the Commissioners adopt a system of preference for contractors to use county equipment, materials or supplies. Jason noted that the Commissioners' handbook from CCAO also states this information.

Mr. Shenigo asked if it is allowable for the Commissioners to ask the Engineer on how they determined the "lowest and best bid". Mr. Hinners responded, yes, the Engineer makes the recommendation to the Board and ultimately it is up to the Board to decide on the lowest and best bid. Mr. Shenigo stated that the "lowest and best bid" is subjective and there needs to be some justification to support the Engineer's decision and currently that information is not being provided to the Commissioners. Mr. Shoffner agreed and stated that additional information is needed to give explanation as to why a contractor was chosen, other than, they had the lowest bid.

On motion of Mr. Shoffner and second of Mr. Old, Board awards bid re **2024 Resurfacing Program** to **Gerken Paving, Inc.**, Napoleon, Ohio, in the amount of \$704,219.75, as the lowest and best bid which meets all specifications and upon the recommendation of the County Engineer; Roll Call: All Aye

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution **authorizing payment for services and supplies** provided re Hobart Service; Roll Call: All Aye (#24-235)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution approving the agreement between the **Erie County Sheriff and the Ohio Patrolmen's Benevolent Association, Corrections Lieutenants**; Roll Call: All Aye (#24-236)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution declaring certain items surplus and ordering same to be **discarded or salvaged**; Roll Call: All Aye (#24-237)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution authorizing the County Auditor to make **supplemental appropriations and a budget modification** re General Operating Fund; Board of Elections; Strong Families Grant Fund; Outdoor Enhancement Grant - DH Fund; Sensory POD Grant - Detention Home Fund; General OPS - FCFC Fund; Roll Call: All Aye (#24-238)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into a Lease Agreement Amendment No. 1 with **FTG of Greater Ohio, LLC**; Roll Call: All Aye (#24-239 - lease on HP copiers for Sheriff's office - amending language to agreement)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution executing payment of **Then and Now Certification** presented by the County Auditor pursuant to O.R.C. 5705.41(d)1, and authorizing the drawing of warrant(s) in payment of amounts due upon contract or order; Roll Call: All Aye (#24-240)

On motion of Mr. Shoffner and second of Mr. Old, Board adopts resolution entering into an amendment to the agreement with **Dynegy Energy Services East, LLC**; Roll Call: All Aye (#24 - 241 - adding several service locations to Erie County account effective August 2024)

Board approves Change Order No. 1 to **Luke Jenkins ABA Demolition** in an additional amount of \$1,500 re removal of additional concrete, fill area with topsoil, seed and straw behind the barn demolition on Patten Tract Road, through CDBG Program.

Board approves Personnel Action Forms for **DOES** re **Keith Bovard**, Plant Operator III - Treatment, voluntary resignation effective 7/1/24; and **Tiffini McNeely**, part-time Solid Waste Coordinator, voluntary resignation effective 7/17/14.

Board approves Personnel Action Form for **Family and Children First Council** re **Tiffanee Beard**, from full-time Service Coordinator to part-time Service Coordinator effective 7/1/24.

Board approves Personnel Action Form for **Finance Department** re **Alyssa Heater**, Finance Manager, rate increase due to longevity pay effective 7/15/24.

Board approves Personnel Action Form for **Human Resources** re **Caryn Brown**, HR Officer, resignation effective 7/15/24.

Board approves Personnel Action Forms for **ECDJFS** re **Amber Bruno**, Payroll and Personnel Coordinator, rate increase due to additional job duties effective 5/13/24; **Vanessa Herman**, Eligibility Worker 3 - OMJ effective 7/15/24; **Amber Jenkins**, Deputy Director - Community Services, rate increase due to additional job duties effective 5/13/24.

Board approves Personnel Action Forms for **The Meadows at Osborn Park** re **Tracy Arison**, full-time LPN, employment effective 7/1/24; and **Anita Perry**, full-time STNA, termination effective 6/24/24

Board approves Request for Recruitment for **DOES** re **Chief Equipment Operator III**.

Board approves Request for Recruitment for **Public Defender** re **Administrative Assistant**.

Commissioners have no objection of issuing a liquor license to Blue Door Market, LLC dba **Blue Door Market**, Milan Road, Perkins Township.

Received letter from County Engineer re **explanation of recommendation of Gerken Paving for the resurfacing program**.

Received letter from Sheriff Sigsworth re estimate of \$250.00 to be charged on **gasoline credit cards** for the month of August 2024, per O.R.C. 301.27.

Received cover letter and copy of **Transportation of Prisoners Report** from Sheriff Sigsworth re, per O.R.C. 325.07.

Received copy of memo to Erie County Budget Commission Members from Alyssa Heater, Finance Manager re **2024 Revised Estimated Resources**.

Received cover letter and copy of **2023 Erie County Juvenile Court Annual Report**.

On motion of Mr. Old and second of Mr. Shoffner, Board **adjourns** at 9:58 a.m.; Roll Call: All Aye